

**Ossining Food Truck Fridays &
Summer Waterfront Concert Series
Food Vendor Application - 2021**

Business Name _____

Contact Person _____

Mailing Address _____

City _____ State _____ Zip _____

Cell Phone _____ Email/Website _____

Facebook, Twitter, Instagram-Hashtag/Handle

Brief description of food to be sold:

- Mail or email a completed application and required documentation to the Greater Ossining Chamber of Commerce - c/o Waterfront Concert Series, 109 Croton Avenue-Suite #250, Ossining, NY 10562. ossiningchamber@gmail.com * **Email subject line: Concert Food Application 2021**
- Credit card payment and electronic application are preferred via the Ossining FTF & Waterfront Concert Series link on the Chamber of Commerce website at <https://ossiningchamber.org/?p=5303>
- Please include the business name with your payment.
- Dates are not confirmed until payment and required paperwork are received.

Check Preferred Dates below & Payment Method: Check _____ Credit Card: _____

Vendor	7/2	7/9	7/16	7/23	7/30	8/6	8/13	8/20	8/27	9/3
Food Trucks	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$250
Ossining Business	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$175
Total Payment										Fireworks Night

Electricity yes _____ no _____

IMPORTANT: I understand and will follow the Guidelines & Regulations as outlined in this application.

Vendor Signature _____ Date _____

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FOOD PERMITS

- Food vendors may obtain a temporary food permit by contacting the Westchester County Department of Health - Bureau of Public Health Protection Mount Kisco Central Office, 25 Moore Avenue, Mount Kisco, NY 10549
Phone: 914-864-7330 <http://health.westchestergov.com/>
- Food Trucks are required to submit a current Westchester County Food License copy.

INSURANCE

- A current Certificate of Insurance in the amount of \$1,000,000 is required for all vendors. The Description of Operations/Locations/Vehicles section on the COI must include the following:
***RE: Ossining Food Truck Fridays and Concert Series-2021
The Town of Ossining, Village of Ossining, and the Greater Ossining Chamber of Commerce are named as additional insureds as per form number _____ ;
copy attached.***
- In addition to the certificate of insurance named above, complete, sign and date the attached/enclosed Ossining Insurance Agreement and Sexual Harassment Policy and return both with your application.

REQUIRED DOCUMENTATION CHECKLIST

- Vendor Application-Completed, signed, & forwarded to Chamber of Commerce
- Valid Westchester County Food Permit or Food Truck License
- Certificate of Insurance - with required verbiage outlined in “insurance” above
- Ossining Insurance Agreement - completed by vendor as outlined in “insurance” above
- Ossining Sexual Harassment Policy Agreement
- Payment-Greater Ossining Chamber of Commerce

Note: Food vendor dates are not reserved until required documents *and* payments are received.

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ARRIVAL, SETUP & TAKEDOWN

- Setup begins at 4:30 pm-Louis Engel Park, 25 Westerly Road, Ossining, NY 10562
- Vendors are required to stay until the conclusion of the event.
- Concert committee *does not supply* tables, chairs, tents, generators, or water.
- Let us know on the vendor application if electricity is needed. Bring a 100 foot extension cord.
- Safety is important and your tent/canopy is required to be securely anchored. This will prevent your tent from becoming airborne in the event of high winds.
- Signage with a menu and pricing is required.

OSSINING'S GREEN AGENDA

- Ossining is committed to a green agenda and preserving the environment.
- Vendors are **required** to use appropriate compostable serving containers.
- All trash and cooking oils must be taken away upon vendor departure.
DO NOT DUMP OILS ON THE GROUND or IN THE GRASS.

INCLEMENT WEATHER

- At the discretion of the Waterfront Concert Committee an event may be moved to a rain date due to inclement weather.
Vendors will be contacted as early as possible to avoid unnecessary travel.
- Arrangements should be made by each Vendor to staff your booth or truck on the rescheduled date.

MEDIA

- Ossining Food Truck Fridays & Concert Series will be visible in/on NY City, local, County, and state-wide publications and platforms.
- Follow the Ossining Waterfront Concert Series on Social Media
@ossiningconcerts #ossiningconcerts #ossining #ossiningchamber @townofossining
#summerconcertseries @ossiningchamber @mikeriskomusic @singsingkillbrewery
- Help us get the word out. Let us know your hashtags/handle when you complete the application and we'll tag you.

The Concert Committee will forward directions to the Concert Series, entrance pass, concert map, and other important information prior to the scheduled Concert date(s).

PLEASE CONTACT US with any questions at the Greater Ossining Chamber of Commerce
914.941.0009 | ossiningchamber@gmail.com

We are excited about you joining us and enjoying another fun summer on our magnificent

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Ossining Waterfront!